

SOCIETY FOR INTEGRATIVE AND COMPARATIVE BIOLOGY
EXECUTIVE COMMITTEE MEETING
January 6, 1999
MINUTES

Those present were:

Executive Committee:

Alan Kohn, President

Mike Hadfield, Past President

William Bemis, Program Officer

James Hanken, Editor

Mark Martindale, Member At Large

Peter Smallwood, DAB Chair (For Steve Nowicki)

Robert Does, DCE Chair

Timothy Bradley, DCPB Chair

John Wourms, DDCB Chair

Dianna Padilla, DEE Chair

Richard Burian, DICI Chair

Paula Mabee, DSEB Chair

Peter Wainwright, DVM Chair

Guests:

John Pearse, Program Officer Elect

Harvey Lillywhite, Member At Large Elect

Penny Hopkins, Secretary Elect

Scott Gilbert, DDCB Chair Elect

Frazier Schilling, Conservation Committee

Staff:

Peter Studney, Executive Director

Susan Heckman, Administrative Manager

I. Call to Order

Alan Kohn, President, welcomed everyone to the meeting and introduced guests.

II. Recap of Executive Committee 1998 Electronic Votes

Kohn reviewed the list of accomplishments since the last Executive Committee meeting

III. Focuses for 1999

A. Move to Electronic Communications

Kohn reviewed the movement from printed copies to all electronic newsletter, electronic submission of abstracts, increasing the amount communication between members by the use of society-wide e-mail and using the web site for members to both renew their membership and register for the annual meeting.

B. Streamlining of Financial/Administrative Processes

Discounted Journals

- Kohn discussed moving away from the Business Office acting as a middleman for certain journal subscriptions and for memberships in other societies.
- Kohn discussed the advantage of combining registration and membership dues on the same form.
- Kohn discussed the Abstract process.

IV. Secretary Report

A. Approval of minutes

Thomas Wolcott, Secretary asked for comments on the minutes from the 1998 Executive Committee meeting.

MOTION: To Approve the Executive Committee minutes of January 1998.

BY: Thomas Wolcott

Seconded: Richard Burian

PASSED

B. Results of the 1998 Executive Committee Elections

Wolcott reviewed the election results:

President Elect	Martin Feder
Secretary Elect	Penny Hopkins
Member At Large	Harvey B. Lillywhite

V. Program Officer's Report

A. Denver Update

There were a total 725 abstracts submitted, 11 symposia, 4 interdivisional sessions and 16 paper sessions that were spread throughout the week. The two poster sessions were larger and up longer. John Pearse and Wilma Salvatore were thanked for all of their help.

B. Program Officer Support Issues

Willy Bemis reported that John Pearse should have paid support at his office.

C. Atlanta Update

There is a strong need for support in organizing symposia.

Would like to see the Final Program as early as possible - September.

John Pearse added that there is a need for more symposia and that the divisions should help develop more symposia.

VI. Atlanta symposia for American Zoologist

Jim Hanken, editor of the American Zoologist stated that to date, the Society only has five symposia. The journal needs the minimum of five symposia to have enough material to publish five issues. Dr. Hanken concluded that there is still enough time to get symposia organized.

VII. 1998 Budget Review/Approval

A. Budget Review

In 1992, SICB moved to Smith Bucklin and since then has seen a steady trend in the increase of revenue. For the 1998 fiscal year end, it is projected that the society will make \$41,952 in profit.

Motion to approve the budget.

By: Thomas Wolcott

Seconded: Harvey Lillywhite

PASSED

VIII. New Business: Discussion of proposed policy changes

A. All Electronic Submission to the American Zoologist

MOTION: The American Zoologist Board and Editor move that because of the timing of the final version, it must be submitted electronically.

BY: Richard Burian

Seconded: Scott Gilbert

PASSED

B. New Membership types

Developing a new class of membership for members that do not wish to receive the journal was discussed. No motion was carried and was agreed that it should be brought to the Executive Committee through the electronic meetings.

c. GCE

Currently, members can subscribe to GCE by including payment with their dues renewal. SICB marks up the cost of the journal and makes a modest profit (\$3000). GCE(Academic Press) charges \$90 and \$160. We charge our members \$129 and \$192.

MOTION: Society to cease the pass through of money for members to subscribe directly depending upon the outcome of the Division meeting (Comparative Endocrinology).

By: Thomas Wolcott

Seconded: John Pearse

PASSED

XI. Other

X. Adjournment

SOCIETY FOR INTEGRATIVE AND COMPARATIVE BIOLOGY
EXECUTIVE COMMITTEE MEETING
January 10, 1999
MINUTES

Those present were:

Executive Committee

Alan J. Kohn, President

Martin E. Feder, President Elect

Kimberly Smith, Treasurer

Thomas Wolcott, Secretary

Penny Hopkins, Secretary Elect

Mike Hadfield, Past President

James Hanken, Editor

Lynn Riddiford, Editor Elect

Mark Martindale, Member at Large

Alissa Jan Arp, Member at Large

Harvey B. Lillywhite, Member at Large

John Pilger, Educational Council Chair

John Pearse, Program Officer

Paula Mabee, DSEB Chair

Robert Dores, DCE Chair

Timothy Bradley, DCPB Chair

Scott Gilbert, DDCB Chair

Richard Burian, DICI Chair

Sarah Ann Woodin, DEE Chair

Stacia Moffett, DNB Chair

Andrew Biewener, DVM Chair

Guests:

Frazier Schilling, Conservation Committee

Dianna Padilla, DEE Past Chair

Peter Wainwright, DVM Past Chair

Charles Page, DNB Past Chair

Staff:

Peter Studney, Executive Director

Susan Heckman, Administrative Manager
Wilma Salvatore, Convention Manager

I. Call to Order - 7:00 a.m.
Alan Kohn, President called the meeting to order.

II. Division Reports

A. Evolution and Development (New Division)

Mark Martindale introduced the proposal for the new division and recommended that SICB accept the signed proposal. This new division will add the following to SICB:

- Expand the scope of science
- This is an up and coming division
- Invest intellectually and financially
- Help put us on the map
- Will be featured at the Atlanta meeting

One concern was raised by Scott Gilbert that this new division might pull members away from Developmental and Cell Biology.

MOTION: To add a new division to SICB: Division of Evolution and Development

BY: Scott Gilbert

Seconded: Robert Dores

PASSED

B. DNB Update

Charles Page reported that two symposia are being planned for the 2000 meeting in Atlanta. DNB is experiencing competition with other divisions and is working on drawing more people to the meeting.

C. DEE Update

Dianna Padilla stated that they had some problems with their election. Some DEE division members do not have email and she expressed concern that information will not get out to everyone. Dianna is interested in finding funds to recruit minority students to attend the meeting.

D. DICI Update

Richard Burian felt as though the Society is not serving the members well and they have dropped their symposium efforts. DICI only had eight total submissions poster/abstracts.

Dr. Burian is unclear on how to use division money and would like to have a timeline developed from Headquarters. DICI is working on getting things ready for Atlanta.

E. DCPB Update

Timothy Bradley is comfortable on how things are going. Two symposia are being planned for 2000 and 2001. Dr. Bradley raised two concerns over the scheduling of meetings. One, the final program should be out to membership earlier and two, the Business Meeting was held at the same time as the DCPB poster session.

F. DDCB Update

Scott Gilbert stated that DDCB is in need of a program officer and Billie Swalla is continuing her term. DDCB is working on developing a symposia for Atlanta.

G. DCE Update

Robert Dores reported that this year was the best attendance for DCE. Dr. Dores is all in favor of offering specialty sessions for people who will be retiring. This might help to attract senior members. Robert would like to see the program go out earlier and is in favor of going all electronic. Robert also reported that the Program should have deep divisional focus and that all Division Program Officers should meet in Chicago. He had no opposition to not including payment of GCE subscriptions on the membership renewal form and only asked that members be made aware of the change.

H. DSEB Update

Paula Mabee reported that DSEB attendance at the meeting was low. DSEB would like to offer mini workshops. Paula mentioned the joint meeting with SVP and the symposia that is being planned. Paula felt that there was a strong need for the New Division .

I. DAB Update

Peter Smallwood was sitting in for Steve Nowicki. Dr. Smallwood stated that the he felt the society should consider moving the meeting to another week.

III. Review Committee Reports

A. No Action Needed

B. Moving toward Program Officer Guidelines

C. Educational Council

John Pilger reported that thirty three out of fifty seven members who said they would attend the meeting were there. Identified people with strong education interest. John requested the Executive Committee approve \$1000.00 to cover expenses.

MOTION: To add an expense line item for Education Council beginning at Atlanta.

BY: John Pilger

Seconded by: Penny Hopkins

PASSED

IV. Strategic Planning

A. Forming Task Forces

B. Strategic Planning in Chicago

Chairs will serve two roles

- Representative of Division members
- Counselor of society as a whole

V. Review of future dates/locations

A. Atlanta, January 4-8, 2000, will end on a Saturday. Y2K might cause a problem. Cancellation Insurance will be purchased to cover the Society. It is now too late to move the meeting. Please bring any Co-Sponsors to Martin's attention.

B. Other dates were reviewed.

- January 3-7, 2001 - Chicago Hilton & Towers - Chicago, Illinois
- January 6-10, 2002 - Anaheim Marriott - Anaheim, California

VI. American Zoologist - Reported by Lynn Riddiford

A. John Edwards is the new Editor in Chief

B. Ten other people will be involved in the journal

C. Their duty will be to publish symposia

D. No new initiatives, waiting to see what comes in.

E. Will continue to do book reviews and publish prize winner papers.

VII. New Business

A. Discussed the new journal, Evolution and Development. Legal counsel is involved.

- No money will change hands.
- Editorial board must be a member of the society.
- Will include a preview of the division.

MOTION: For SICB to approve with great enthusiasm the sponsorship in concept with details to be worked out with the journal and the agreement approved by the Executive Committee.

BY: Jim Hanken

Seconded by: Richard Burian

PASSED

B: Funding for minority students

MOTION: Society to initiate a program to begin soliciting support to bring minority students to the Atlanta meeting.

BY: Dianna Padilla

Seconded by: Alissa Jan Arp

PASSED

C. Email Addresses of SICB members

Three ways to check for email address accuracy were discussed.

1. Freely available to the general public
2. Password protected or searchable
3. No posting on the web site

MOTION: To post the whole list, password protected and alphabetically by division.

BY: Richard Burian

Seconded by: Charles Page

DEFEATED

MOTION: Move to have the issue referred to the Executive Communications Committee.

BY: Jim Hanken

Seconded by: Tom Wolcott

PASSED

D. Officer Handbook - Peter Wainwright is working on developing this and would like to put it the web site.

E. Society Time Line - Should be developed to include all society-wide events and dates.

F. NSF - Environmental Post Doc has been discontinued. Some members have complained.

MOTION: Consider making a statement to NSF to develop an agreement for reinstatement and expansion of the Environmental Post Doc and ask for an explanation of the money being discontinued for SICB.

BY: Andrew Biewener

Seconded by: Alissa Jan Arp

PASSED

G. Symposia speaker funding

MOTION: Abstract fee waived for everyone. All symposium participants receive a 50% registration break and symposia organizers get 100% complimentary registration. Effective for 2000.

BY: Kimberly Smith

Seconded by: Robert Dores

DEFEATED

MOTION: Non members of SICB will pay no registration or abstract fee. SICB members will pay full abstract and registration fee. This motion is contingent upon symposium organizer applying for funding. The objective moving forward is to have all fees waived for symposium participants.

BY: Kimberly Smith

Seconded by: Robert Dores

PASSED

VIII. Meeting Adjourned