1. Welcome & Introduction of Executive Committee Members and Guests (Click here - List of Executive Committee Members) - Pearse, p. 3
2. Approval of minutes of 2007 Executive Committee Meeting - Pearse (Click here - Minutes, 2007 Executive Committee Meeting) pp. 4-17
3. Officer Reports
   a. Program Officer - Walters (Click here - Program Officer Report) pp. 18-19
      1. Highlighted schedule for the week (Click here - Meeting Schedule) last pp.
      2. late-breaking symposia; status and funding
   b. Secretary - Burnett (Click here - Secretary Report) p. 20
      1. SICB Web Site
      2. SICB Calendar - see Resources > Calendar on the SICB web site or click here
      3. SICB Newsletter Schedule for 2008
         a. Spring 2008
            1. Mar 5 - submission due
            2. Mar 28 - review on-line draft
            3. Apr 7 - corrections due
            4. Apr 11 - newsletter goes on-line
         b. Fall 2008
            1. Oct 10 - submission due
            2. Oct 29 - review on-line draft
            3. Nov 5 - corrections due
            4. Nov 11 - newsletter goes on-line
      4. Archiving Candidate Lists - now on-line, go to Resources > Elections > Election Candidates for SICB and Divisions
      5. SICB Bylaws Revisions (Click here - SICB Bylaws Revisions) pp. 21-29
      6. Divisional Bylaws changes
   c. Treasurer - Dimock
      1. SICB Policy on Named Funds (Click here - SICB Policy on Named Funds) p. 30
4. Other Reports
   b. Bill Zamer (NSF)
5. Committee Reports
   a. Standing Committees
      1. Advisory - Pearse
      2. Educational Council - Cooper (report received - p. 31
      3. Membership - Woodin
      4. Nominating - Loudon
   b. Editorial Board, ICB - Heatwole (report received - p. 32
      a. option of receiving only electronic version of ICB
      b. publisher's report
      c. vote on editorial board appointments
   c. Temporary Committees
      1. Broadening Participation - Hernandez
2. Development - Daniel
3. Public Affairs - Ashley-Ross
6. Divisional Reports
   a. DAB
   b. DCB
   c. DCE
   d. DCPB
   e. DDCB
   f. DEDB
   g. DEE
   h. DIZ
   i. DNB
   j. DSEB
   k. DVM
7. Old Business
8. New Business
## 2008 SICB Executive Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pearse, John</td>
<td>President</td>
<td>2007-2009</td>
</tr>
<tr>
<td>Woodin, Sally</td>
<td>Past President</td>
<td>2007-2009</td>
</tr>
<tr>
<td>Satterlie, Rich</td>
<td>President-Elect</td>
<td>2007-2009</td>
</tr>
<tr>
<td>Burnett, Lou</td>
<td>Secretary</td>
<td>2006-2012</td>
</tr>
<tr>
<td>Walters, Linda</td>
<td>Program Officer</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Loudon, Catherine</td>
<td>Past Program Officer</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Rosa-Molinar, Ed</td>
<td>Program Officer-Elect</td>
<td>2007-2008</td>
</tr>
<tr>
<td>Dimock, Ron</td>
<td>Treasurer</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Johnsen, Sonke</td>
<td>Member-at-Large</td>
<td>2007</td>
</tr>
<tr>
<td>Long, John</td>
<td>Member-at-Large</td>
<td>2006-2009</td>
</tr>
<tr>
<td>Merz, Rachel</td>
<td>Member-at-Large</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Hahn, Tom</td>
<td>DAB, Chair</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Full, Bob</td>
<td>DCB, Chair</td>
<td>2006-2011</td>
</tr>
<tr>
<td>Bob Denver</td>
<td>DCE, Chair</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Walsh, Pat</td>
<td>DCPB, Chair</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Crawford, Karen</td>
<td>DDCB, Chair</td>
<td>2008-2010</td>
</tr>
<tr>
<td>Swalla, Billie</td>
<td>DEDB, Chair</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Bakken, George</td>
<td>DEE, Chair</td>
<td>2007-2009</td>
</tr>
<tr>
<td>Voltzow, Janice</td>
<td>DIZ, Chair</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Murray, James</td>
<td>DNB, Chair</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Swiderski, Don</td>
<td>DSEB, Chair</td>
<td>2006-2008</td>
</tr>
<tr>
<td>Schwenk, Kurt</td>
<td>DVM, Chair</td>
<td>2007-2009</td>
</tr>
<tr>
<td>Heatwole, Harold</td>
<td>Editor-in-Chief, ICB</td>
<td>2006-2011</td>
</tr>
<tr>
<td>Riley, Larry</td>
<td>Student PD Affairs Chair</td>
<td>2007-2010</td>
</tr>
<tr>
<td>Cooper, Robin</td>
<td>Educational Council Chair</td>
<td>2006-2009</td>
</tr>
<tr>
<td>Burk, Brett</td>
<td>Executive Director, SICB (ex officio)</td>
<td></td>
</tr>
</tbody>
</table>
Executive Committee Members Present:
President – Sally Woodin
President-Elect – John Pearse
Past President – not present
Secretary – Lou Burnett
Program Officer – Linda Walters
Treasurer – Ron Dimock
Member-at-Large – John Long
Member-at-Large – Rachel Merz
Member-at-Large – Sönke Johnsen
Divisional Chairs
   DAB – Scott MacDougal-Shackleton
   DCB – Robert Full
   DCE – Robert Denver
   DCPB – Pat Walsh
   DDCB – not present
   DEDB – Billie Swalla
   DEE – George Bakken
   DIZ – Janice Voltzow
   DNB – not present
   DSEB – Don Swiderski
   DVM – Beth Brainerd
Editor-in-Chief, ICB – Harold Heatwole
Student Postdoctoral Affairs Committee Chair – Larry Riley
Educational Council Chair – Robin Cooper
Executive Director (ex officio) – Brett Burk

Others present:
Sue Burk
Stephanie Cross
Cathy Kennedy

I. CALL TO ORDER; APPROVAL OF MINUTES; INTRODUCTIONS (Woodin)

- The meeting was called to order at 14:30
- Woodin thanked everyone for coming to the meeting and giving their advice. She also individually thanked Linda Walters, Burk & Associates. Woodin introduced Cathy Kennedy of Oxford University Press.
• Brett Burk explained that the minutes will be available for approval at the second Council meeting.

II. SECRETARY REPORT

• In the spring elections, two individuals were elected as Member-at-Large. One to fill the standard three-year slot due to the normal term rotation and one to fill a one-year vacancy created when Billie Swalla was elected chair of DEDB. The two candidates receiving the highest numbers of votes were Sönke Johnsen and Rachel Merz. To determine the candidate serving the different terms, cards were cut and it was determined that Sönke Johnsen will serve the one-year term and Rachel Merz will serve the three-year term.

• Burnett created an election schedule for SICB as well as for all of the divisions. Burnett stated that divisional Chairs need to work with their Secretaries to establish divisional nominating committees. Divisional Executive Committees should check the election schedule for accuracy.

• SICB Web Redesign. The survey on the web design has been completed. The survey was sent to all divisional secretaries, the divisional secretaries-elect, the entire SICB Executive Committee and the webmaster (37 individuals). 29 individuals or 78.4% responded. People chose their preferred design and many ranked all three. Some suggested combining parts of one with parts of another. The overwhelming favorite was layout #3 (see layout below): 62% ranked #3 as best, then #1 at 21%, and #2 at 17%. So layout #3, with some minor adjustments, will be adopted. This process was preceded by some steps in which divisional secretaries were involved. In August 2006, the divisional secretaries and the SICB Executive Committee were sent a fairly extensive survey about the SICB web page. The results of this survey informed a reorganizational effort and a new structure was sent to all parties on September 15 for comment. Changes were made to the format based on the input received and the webmaster is now busy implementing these changes. The web design survey was the last part of this process. The shortened version of the process appears below with some projections to finish the project.

  o **Steps in the process of developing a new SICB web page.** Note that Ruedi Birenheide, the SICB Webmaster, has been involved in all phases of this process.
    ▪ A. Survey developed to elicit feedback from divisional secretaries and SICB Executive Committee (July 2006).
    ▪ B. Survey completed by divisional secretaries and SICB Executive Committee (August - September 2006).
    ▪ C. New web page **format** developed based on survey results and sent to divisional secretaries and SICB Executive Committee (September 2006).
    ▪ D. Web **design** is developed with initial input from SICB primary officers and with the help of an outside web designer. Three layouts sent to divisional secretaries and SICB Executive Committee for preferences (November 2006).
    ▪ E. Web page **format** modified based on feedback and given to Ruedi Birenheide for implementation (December 2006).
    ▪ F. Webmaster will implement both **format** and **design**, consulting where necessary with divisional secretaries and present draft of new web pages for review (Spring 2007).
    ▪ G. New SICB web page is projected to go on-line in the Spring of 2007.
III. MEMBERSHIP DEMOGRAPHICS

- Woodin handed out a report showing SICB membership retention data.
- Woodin explained that at the Registration desk, Burk & Associates would be asking members checking in to get their registration packets for information on the year they joined the society and under what membership classification they joined.

IV. PROGRAM PLANNING

- Brett Burk explained that the 2007 meeting registration number appeared to be smaller than last year, but those were pre-registration numbers.
- Woodin announced that SICB’s 2009 Annual Meeting would take place in Boston as determined by a vote of the Executive Committee in December 2006.
- Woodin asked to what extent it is useful to have SICB primary officers attend divisional Business Meetings. The group agreed that this is something that should continue.
- Woodin reminded the group that the divisions are responsible for bringing symposia forward.

V. JOURNAL

- Heatwole gave an overview of the Journal operations and timing for 2007 and forward. He explained that all symposia for 2007 will be published in Volume 47.
VI. FINANCES

- Dimock presented a treasurer’s report (Appendix 1, Treasurer’s Report). He stated that the Executive Committee will need to look at the means to lower SICB’s projected deficit for 2008.
- Dimock explained that SICB has shifted from the old fiscal year to a new fiscal year that starts on July 1.
- Dimock continued by explaining that income from the Journal is continuing to decline but at a slower rate.

Motion by Walters, second by Voltzow: Accept the Treasurer’s Report. Motion was approved unanimously.

VII. INVESTMENTS

- Dimock explained that the investments have done well. He added that it is being proposed that we change SICB’s model to a growth model from a growth with income model.

Motion by Heatwole, second by Brainerd: Authorize the switch from growth with income to growth. Motion was approved unanimously.

- Brainerd commented that SICB should consider a plan for how our rainy day funds are spent; an endowment approach might be appropriate.

VIII. BUDGET

- Dimock explained that SICB is currently projecting a deficit of about $75,000 for 2008. He suggested that socials and some of SICB’s other activities may be areas where some costs can be reduced.
- Dimock also pointed out a mistake in the budget, DDCB was not budgeted $5,000 for 2006; this was an error as the division is temporarily not in operation.
- There will be more discussion of the budget at the next meeting of the Executive Committee on 7 Jan 2007.

IX. NAMING OF SYMPOSIUM FUND

- This subject was deferred to Sunday’s Executive meeting.

X. DIVISIONAL FUNDING

- Woodin explained that SICB has traditionally said that supporting international meetings would be fiscally burdensome. DCPB has therefore added a $5 cost to their membership to cover this.
XI. IUBS REQUEST

- Woodin stated that SICB has received a request to help support the IUBS meeting in May of 2007.
- Woodin added that SICB should probably think positively about supporting this, but we are also faced with serious budgetary constraints.

XII. LIFE MEMBERSHIP DUES RATES

- Dimock looked at the Life Membership options of other groups.
- Woodin proposed that SICB change its Life Membership options to $1,500 for a 20 year membership and $3,000 for a life membership.
- This subject will be revisited at the 7 Jan 2007 Executive Committee Meeting.

The meeting adjourned at 17:50.
The Financial Reports for 2007 are complicated by the fact that SICB changed its fiscal year in mid-year to July 1-June 30. Therefore this report and the accompanying budget documents include the full fiscal year ending December 31, 2005 and the abbreviated fiscal year, Jan 1, 2006 to June 30, 2006. At this annual meeting, the Executive Committee will approve budgets for two fiscal years, 2007 (July 1, 2006-June 30, 2007) and 2008 (July 1, 2007-June 30, 2008).

The financial position of SICB continues to be strong. Fiscal 2005 began with net assets of $1,538,779, and the audited figure for December 31, 2005 is $1,586,885. The corresponding figures for abbreviated Fiscal 2006 are $1,586,885 and $1,500,766. However, the net asset figure and the Society’s investment portfolio outlined below must be viewed in the context of several financial issues facing the Society.

For example, the proposed budget for Fiscal 2007 anticipates a shortfall of $79,352 and that for Fiscal 2008 is projected to be $74,100 in the red. Clearly the Society cannot continue to incur such deficits. With the change of the fiscal year, we now can have more fiscal responsibility, setting budgets ahead of time that must be honored. At the Executive Committee meeting, the Finance Committee will distribute and discuss modifications to the 2008 proposal.

Other budgetary considerations:

**Journal Income**: As will be apparent below, the net income from *ICB* has been declining steadily in recent years. This trend is predicted to continue for at least one more year, but should then stabilize and hopefully will reverse somewhat as the positive impact of the adoption of Oxford University Press as the Society’s publisher takes full effect. There can be no doubt that the production and quality of *ICB* for 2006 (volume 46) are a stellar improvement over the first few volumes following the change in name from *American Zoologist*. However, with the complexity and vagaries of the publishing world and the difficulties facing libraries, SICB needs to be alert to any potential erosion of income from the journal.

**Support for Society Symposia.** The continuing difficulties securing extramural support for symposia at the annual meeting, symposia that are the life-blood of the annual meeting and especially of *ICB*, have been discussed extensively at recent annual meetings and elsewhere. I am pleased to announce, as many of you already know from a letter from President Woodin, that the Society is initiating a new endowment fund, STIRR, to generate monies to subsidize symposia, perhaps in particular the travel of international participants or under-funded junior scientists. The fund is being initiated with $100,000 that is part of the capital gains from a very successful REIT investment that will mature this month. If this new endowment fund can be grown successfully, it will help sustain this extremely important element of the Society’s activities.
The following are a few highlights of the budget and the Society’s fiscal condition.

**Annual Meetings**  (numbers in parentheses are in the red)

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Budgeted</th>
<th>Actual</th>
<th>Realized Net Gain from budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal 2001</td>
<td>($50,780)</td>
<td>($13,579)</td>
<td>$37,201</td>
</tr>
<tr>
<td>Fiscal 2002</td>
<td>($44,700)</td>
<td>$4,097</td>
<td>$48,797</td>
</tr>
<tr>
<td>Fiscal 2003</td>
<td>($19,350)</td>
<td>$8,607</td>
<td>$27,957</td>
</tr>
<tr>
<td>Fiscal 2004</td>
<td>($5,975)</td>
<td>$1,935</td>
<td>$7,910</td>
</tr>
<tr>
<td>Fiscal 2005</td>
<td>($43,775)</td>
<td>$3,597</td>
<td>$47,372</td>
</tr>
<tr>
<td>Fiscal 2006</td>
<td>($7,075)</td>
<td>($31,218)</td>
<td>($24,143)*</td>
</tr>
</tbody>
</table>

*does not include $20,499 in revenue received after close of abbreviated fiscal year

**Student Support**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>GIAR</th>
<th>FGST</th>
<th>Comped Room/Registration for N students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal 2002</td>
<td>$24,000</td>
<td>$6,000</td>
<td>$37,758 N=173</td>
</tr>
<tr>
<td>Fiscal 2003</td>
<td>24,000</td>
<td>6,000</td>
<td>32,612 N=153</td>
</tr>
<tr>
<td>Fiscal 2004</td>
<td>24,000</td>
<td>6,000</td>
<td>49,396 N=275</td>
</tr>
<tr>
<td>Fiscal 2005</td>
<td>24,000</td>
<td>6,000</td>
<td>39,360 N=319</td>
</tr>
<tr>
<td>Fiscal 2006</td>
<td>24,000</td>
<td>6,000</td>
<td>31,134* N=310</td>
</tr>
</tbody>
</table>

* includes $19,725 from new Student Co-pay

**Membership dues**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Income</th>
<th>Percent of Total Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal 2001</td>
<td>$136,327</td>
<td>15.3%</td>
</tr>
<tr>
<td>Fiscal 2002</td>
<td>131,277</td>
<td>16.5%</td>
</tr>
<tr>
<td>Fiscal 2003</td>
<td>113,938</td>
<td>15.6%</td>
</tr>
<tr>
<td>Fiscal 2004</td>
<td>122,173</td>
<td>14.9%</td>
</tr>
<tr>
<td>Fiscal 2005</td>
<td>137,598</td>
<td>17.1%</td>
</tr>
<tr>
<td>Fiscal 2006</td>
<td>57,178</td>
<td>11.5%</td>
</tr>
</tbody>
</table>

**Investments**

Continuing the policy initiated by the Executive Committee in January 2002, the Finance Committee has retained Robert Earles of LPL Financial Services for the management of a portion of SICB’s assets. These monies are invested in a series of mutual funds together with a real estate investment trust (REIT), the latter of which has paid a guaranteed 8.3% dividend with automatic reinvestment.

The fund balances as of December 21, 2006:

**Mutual Funds**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total invested</td>
<td>$579,498</td>
</tr>
<tr>
<td>Market Value</td>
<td>795,368</td>
</tr>
<tr>
<td>Net</td>
<td>$215,870</td>
</tr>
<tr>
<td></td>
<td>45% increase</td>
</tr>
</tbody>
</table>
REIT* Total Invested $200,000
   Market Value    319,752
   Net        $119,752  60%

Total of all investments $779,498
Total Market Value 1,115,120

Total Gains $335,622  43%

NB: S&P is up 24% over the same interval

*The Inland Corp REIT is going public in January 2007. As a result of the reinvestment program, SICB owns 28,360 shares. These shares will be sold at $14/share, yielding $397,040. In addition, the 4th quarter dividend, $8,000, will be paid in cash to SICB rather than being invested in additional shares. Therefore the total return from this REIT will be $405,040, with a net capital gain of $205,040.

Income from ICB

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Revenue</th>
<th>Percent of Total Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal 2001</td>
<td>$451,793</td>
<td>50.5%</td>
</tr>
<tr>
<td>Fiscal 2002</td>
<td>405,574</td>
<td>51.0%</td>
</tr>
<tr>
<td>Fiscal 2003</td>
<td>374,655</td>
<td>51.2%</td>
</tr>
<tr>
<td>Fiscal 2004</td>
<td>340,611</td>
<td>41.5%</td>
</tr>
<tr>
<td>Fiscal 2005</td>
<td>331,983</td>
<td>41.1%</td>
</tr>
<tr>
<td>Fiscal 2006*</td>
<td>147,666</td>
<td>29.6%</td>
</tr>
</tbody>
</table>

Net Income from ICB (includes Editorial Office expenses)

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal 2001</td>
<td>$262,295</td>
</tr>
<tr>
<td>Fiscal 2002</td>
<td>205,528</td>
</tr>
<tr>
<td>Fiscal 2003</td>
<td>216,031</td>
</tr>
<tr>
<td>Fiscal 2004</td>
<td>200,162</td>
</tr>
<tr>
<td>Fiscal 2005</td>
<td>156,075</td>
</tr>
<tr>
<td>Fiscal 2006*</td>
<td>96,443</td>
</tr>
</tbody>
</table>

*abbreviated fiscal year

Income from Institutional Subscriptions (with percent of total journal income)

<table>
<thead>
<tr>
<th>Year</th>
<th>Income</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001</td>
<td>$410,228</td>
<td>90.1%</td>
</tr>
<tr>
<td>2002</td>
<td>342,849</td>
<td>84.5%</td>
</tr>
<tr>
<td>2003</td>
<td>325,328</td>
<td>85.8%</td>
</tr>
<tr>
<td>2004</td>
<td>307,621</td>
<td>90.3%</td>
</tr>
<tr>
<td>2005</td>
<td>283,968</td>
<td>85.5%</td>
</tr>
</tbody>
</table>

Respectfully submitted,

Ron Dimock  
Treasurer
## SICB
### Comparative Balance Sheet
#### September 30, 2006

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>101-000 Bank of America</td>
<td>$71,557.11</td>
<td>$119,666.68</td>
<td></td>
</tr>
<tr>
<td>102-000 Bank of America - Money Market</td>
<td>$9,163.92</td>
<td>$9,141.23</td>
<td></td>
</tr>
<tr>
<td>106-000 United Bank</td>
<td>$10,231.40</td>
<td>$10,180.80</td>
<td></td>
</tr>
<tr>
<td>107-000 Cardinal Bank</td>
<td>$19,336.13</td>
<td>$19,288.35</td>
<td></td>
</tr>
<tr>
<td>108-000 Wachovia</td>
<td>$63,215.53</td>
<td>$93,123.41</td>
<td></td>
</tr>
<tr>
<td>109-000 Wachovia</td>
<td>$17,143.48</td>
<td>$206,364.74</td>
<td></td>
</tr>
<tr>
<td>113-000 US Bank CD</td>
<td>$287,203.13</td>
<td>$281,237.00</td>
<td></td>
</tr>
<tr>
<td>Various LPL Investments</td>
<td>$733,035.29</td>
<td>$722,521.43</td>
<td></td>
</tr>
<tr>
<td>Various Stock</td>
<td>$304,243.37</td>
<td>$292,428.12</td>
<td></td>
</tr>
<tr>
<td>117-000 Accounts Receivable</td>
<td>$59,730.50</td>
<td>$33,312.00</td>
<td></td>
</tr>
<tr>
<td>180-000 Prepaid Expenses</td>
<td>$822.99</td>
<td>$20,450.04</td>
<td></td>
</tr>
<tr>
<td>190-000 Equipment</td>
<td>$1,932.15</td>
<td>$1,932.15</td>
<td></td>
</tr>
<tr>
<td>198-000 Accumulated Depreciation</td>
<td>$ (1,352.04)</td>
<td>$ (1,159.04)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$1,576,215.27</strong></td>
<td><strong>$1,883,933.99</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities &amp; Fund Balance</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>200-000 Accounts Payable - Control</td>
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The meeting was called to order at 7:00 a.m. by President Woodin.

Minutes of the 2006 Executive Committee were approved as distributed.

I. Meeting Refinements

- There was discussion about possible meeting refinements.
Woodin noted that we might want to extend the breaks and lunches somewhat. There is a question about whether this would impact our concern about fitting symposia into single days.

Woodin also noted that there was a concern about the posters and was curious whether they could be up longer than one day.

It was suggested that we could have the exhibit hall open during lunch if we had a poster session in there.

Poster presenters are required to stand by their posters for one hour – that is the current minimum – we could/should encourage them to be there for longer (currently, the instructions imply that it is a one hour requirement).

- There was discussion of changing 20 minute talks to 15 minutes. The following points were raised.
  - There was a discussion about changing talks from 20 minutes to 15 minutes.
  - Woodin noted that if we do this, perhaps we could lengthen our coffee breaks.
  - It was noted that in the SICB Business Meeting on January 6, 2007 a straw poll was taken and the majority felt that the 20 minute talk format should be retained.
  - Moving to a 15 minute format will cut down on the discussion.
  - There are other things going on that also eat into time – fumbling with projectors, etc.
  - Walters stated that it would be difficult to do both 15 minute and 20 minute talks because of scheduling.
  - Having a discussion session at the end of a contributed paper session is not ideal since people come and go to those.

II. Education Council Report

- The Education Council will be talking about the digital library in their meeting today.
- They are already working on the San Antonio meeting.
- Woodin thanked them for bringing the high school students to the meeting this year.

III. Budget

- Dimock gave an overview of the budget and what the different sections of the budget are.
- Dimock reminded the group that the 2007 budget is established and we are focusing on the 2008 budget.
- Dimock noted that we have over $1.5M in assets and so are not in fiscal trouble – the proposed deficit is about 5% of our assets – but this is not a long term sustainable situation.
- Dimock remarked that because we are budgeting in advance, we have the opportunity to set the budget for the next annual meeting.
- We can increase revenue via registration fees or reduce expenditures.
- One option to improve our annual meeting outlook is to get sponsorships for the coffee breaks to reduce the overall expenditures.
- Dimock noted that in 2009 we will benefit from a $50K AV credit that BAI negotiated.
- Discussion of student support at the annual meeting.
  - It was pointed out that a number of students get support from SICB many years in a row.
  - One suggestion for this is to cap the eligibility at two years.
A concern was expressed that a 2 year cap will drive away a significant number of students from the annual meeting.

Woodin suggested that another option is to set a fiscal cap – give priority to those who are the first two years and then divide up the rest among the others – their co-pay would be fluid depending on demand.

Voltzow said that she would rather have more students than some of the meeting items we currently fund such as pastries.

Walters noted that there is some concern about students canceling if they don’t receive funding – this would mess up the program if they make the decision late in the process.

Another suggestion was that we could ramp the co-pay so that they would know the amount in advance.

Woodin spoke with NSF about getting general support for students to come to the meeting – they are not likely to support this kind of expenditure.

There was a suggestion for capping the student support at three years.

There were some comments about students’ readiness to come to the meeting – there are some talks that are clearly not ready – having a cap would make them think before just coming.

It was stated that if this line item doubles, we should find other ways to fund it.

Burnett noted that we need to advertise all of the things that we do for students. We plan to have a tab for them on the revised web page.

There was a comment that with the current method of student support, we really have an open-ended commitment each year.

The discussion then moved to other areas of the budget.

- Divisional socials – Dimock noted that some are asking for $2,000 whereas the norm is around $750. This disparity and the socials in general engendered considerable discussion.
  - One of the challenges with the divisional socials is the ability to hold them given the high costs of food at the hotels.
  - It was suggested that the Finance Committee could set the base divisional social costs.
  - One option discussed was to have the funding based on a per-head basis for each of the divisions.
  - Another suggestion was to have a general social with divisional sections within it.

- There was a discussion about having a set amount for divisions to be able to use for symposium sponsorships.
  - Woodin would be opposed to the symposium support being flat.

- Woodin noted that the budget is a real budget this time – we really need to think about removing things as we add new things to try to remain balanced.

- Woodin noted that the Finance Committee has suggested that we cap the student support item.
• It was suggested that BAI consider the services that the SICB might cut to reduce the management fee (top three) and suggest them back to the group.

• Student cap reconsideration
  o Woodin summarized the main options that had been proposed.
  o One suggestion was that perhaps we could give the students an idea of SICB support before the abstract deadline. This would require moving the student application deadline forward.
  o Motion by Swalla: *Cap the student support at 3 years (with the current co-pay of $75).*
    A friendly amendment was accepted to this motion to identify those students who have received 4 or more years of meeting support and to apply any budgeted funding that has not been used on those who have received funding for 3 years or less.
    **Amended motion:** *Cap the student support at 3 years (with the current co-pay of $75). Identify students who have received 4 or more years of meeting support and apply any budgeted funding that has not been used on those who have received funding for 3 years or less.*
    Discussion of the motion:
    ▪ Woodin stated that we could even set up an additional committee that would review the 4+ people for the award to be competitive.
    ▪ *The motion carried with 10 in favor, 3 opposed, and 0 abstained.*

  o Motion: *Place a cap on student support at $60,000; any student requests that increase the total costs above $60,000 would require an increase in the amount of co-pay that the students pay.*
    Discussion of the motion:
    ▪ We could set the cap at $70K as we transition the mechanism toward enforcing a true cap.
    ▪ *Voting on the motion: 6 in favor, 6 opposed, and 0 abstentions. President Wooding broke the tie in favor of the motion. The motion carried.*

  o Motion by MacDougal-Shackleton: *Cap the net functions line in the budget at $60,000.*
    *The motion was defeated with 4 in favor, 7 opposed and 2 abstained.*

  o Motion by Robert Full, seconded the Rich Satterlie: *Refer the issue of a cap on student support to the membership for approval.*
    Discussion of the motion:
    ▪ Burnett commented that this is a very bad idea – making such decisions on budgetary matters is the job the Executive Committee was elected to carry out.
    ▪ *The motion was defeated with 1 in favor, 11 opposed, and 1 abstained.*
o Burk will send out to the Executive Committee expanded and detailed budget sheets (including functions). The Executive Committee will then have two weeks to ask for additional details. A vote on the budget will then be held.

o Discussion of the change in the cost of life membership as proposed earlier in the meeting (3 Jan 2007) will be held on a conference call among the Executive Committee to be scheduled.

IV. Appreciation
- President-Elect John Pearse acknowledged outgoing President Sally Woodin for her excellent leadership and hard work, thanking her on behalf of a grateful society.

The meeting adjourned at 9:00 a.m.
Program Officer’s Report for 2008 Annual Meeting of SICB
Linda J. Walters
December 20, 2007

2008 SICB Meeting: Total Abstracts = 1005
Poster Presentations: 375
Oral Presentations: 630

8 concurrent contributed paper sessions with 20 minute talks
~3 symposia per day on full meeting days, all symposia organizers received first choice of date
Posters up for 24 hours with approximately 125 posters/day

Abstracts: Backdoor open for 1 week after abstract deadline (approximately 70 late submissions). Abstract revisions allowed for approximately 3 weeks after abstract deadline.

Student support: 337 students at this meeting
Housing support: 299 students
Registration support: 38 students

Regular symposia: 8
Number of speakers per symposia: 11
8 of 8 have applied for external funding, thus registration fees of all speakers reimbursed (8 X 11 = 88 speakers)
7 of 8 have external support in hand, 1 of 8 is still pending
5 of 8 have NSF funding (range: $4457 - $40,000)
Other sources of external funding include: NIH, Air Force Science, Soc. for Systematic Biology
2 of 8 have multiple sources of external funding
8 of 8 have internal funding from divisions
7 of 8 have multiple sources of internal funding from divisions
8 of 8 will receive $1000 from the Program Officer
8 of 8 will have planned extra events (round table discussions, socials, dinners)

Late-Breaking Symposia: 4
Queries from 8 people, 4 submitted and all accepted
2 of 4 have received external funding – one from NSF ($6675) and one with multiple sources including Journal of Experimental Biology totaling $5515
2 of the 4 symposia - all speakers will have their speakers’ registration fees reimbursed = 8 + 5 = 13 speakers
2 of the 4 symposia have internal funding from divisions

Special events:
1) Randy Olsen and Flock of Dodos Movie – 5 showings over Days 1 and 2 of meeting with Randy present to discuss making of the movie/reactions at 4 of the showings.
2) IMAX tickets at reduced price ($10) on evening of Day 3 for 2 showings with producer Richard Lutz present at both to introduce and answer questions about his IMAX movie, “Volcanoes of the Deep Sea”.

**Issues:**

1) It is currently proposed for the next fiscal year that each division will be allotted $2000 for supporting symposia, $800 for socials, and $300 for student awards for the 2009 meeting. All monies must remain in their categories and cannot be carried over to future fiscal years. Symposia funds can go to regular or late-breaking symposia and all funds should be distributed by the end of the October programming meeting. Please note that these amounts are the current proposed amounts and the amounts may change prior to voting by the Executive Committee on Sunday, 6 January 2008.

2) The Symposia Enhancement Fund was only used very modestly this fiscal year to solve two small issues related to regular symposia (miscommunications in division funding amounts). Hopefully, the fund will be used more aggressively next fiscal year.

3) Protocol for late-breaking symposia needs to be formalized. DPOs will discuss this on Thursday, 3 January 2008 at the noon meeting.
   a) formal online application
   b) deadline approximately 1 month before abstract deadline
   c) voted on by all DPOs

4) DSEB has requested discussion of:
   a) Should late-breaking symposia be allowed to continue?
   b) If yes, should they be supported by SICB?

PO Response: I think it is premature to discontinue late-breaking symposia when it was only approved by the Society at the January 2007 meeting and no late-breaking symposia have even occurred yet. I would not have a problem with SICB not funding any speakers of late-breaking symposia. The EC decided over the summer to follow the same rules for late-breaking symposia for this first year as was already in place for regular symposia (i.e. if the organizer applies for external funding, then their speakers’ registration fees are reimbursed). At this meeting, it means that 13 speakers in two of the late-breaking symposia will have their registration fees reimbursed. Additionally, divisions have allocated $2600 of their funds toward late-breaking symposia. On the flip side, $12,190 in external support was received for these same two symposia.
Secretary Report  
Louis E. Burnett  
January 2, 2008  

1. SICB Web Site. After more than one year of effort with extensive consultation and collaboration with the SICB Executive Committee, the Divisional Secretaries, and the SICB webmaster Ruedi Birenheide, the new SICB web site went on-line. The new site has a different look and reorganized content. The site has a special tab along the top “For Students,” reflecting the significance and importance of students to the SICB. The next phase of the renovation will be to place documents in our archives in appropriate places on the web site.  

2. SICB Calendar. The executive officers have established an on-line calendar (accessible on the SICB web site through Resources > Calendar) indicating significant organizational and administrative events.  

3. SICB Newsletter Schedule for 2008  
   a. Spring 2008  
      i. Mar 5 – submissions due  
      ii. Mar 28 – review on-line draft  
      iii. Apr 7 – corrections due  
      iv. Apr 11 – newsletter goes on-line  
   b. Fall 2008  
      i. Oct 10 – submissions due  
      ii. Oct 29 – review on-line draft  
      iii. Nov 5 – corrections due  
      iv. Nov 11 – newsletter goes on-line  

4. Archiving Candidate Lists. Each year divisional and society-wide nominating committees go through great effort to identify candidates for elections. A record of these candidates is not readily available except through inspection of old newsletters. We have initiated a project to list, in a straightforward fashion, candidates who have run for offices in recent history. A Society-wide record dating back to 1992 is already available with only a few records missing. Divisional Secretaries are working on generating candidate lists. These lists can be found on the SICB web site under Resources > Elections > Election Candidates for SICB and Divisions.  

5. SICB Constitution and Bylaws Revisions. A number of constitutional and bylaws revisions have been proposed. These are summarized and are included in the agenda for the Executive Committee. These revisions are proposed by the SICB executive officers. To go forward, the revisions must be proposed by the Executive Committee. They will be posted on the SICB web site. The SICB Webmaster will set up an on-line forum for discussion of the proposals. The SICB membership will vote on the revisions in the spring ballot beginning on or about May 1, 2008.  

6. Divisional Bylaws Revisions. A number of bylaws revisions will be forthcoming from the divisions. Revisions will vary among divisions but cover areas such as terms of divisional offices, the definition of executive committees, provisions for vacancies in office, and tie votes in elections.
SICB Constitution & Bylaws Revisions

Organization of the material below:
- SICB Constitution and Bylaws Issues Overview - page 1
- Relevant References to specific constitution and bylaws sections – page 2
- SICB Constitution Revisions – page 3
- SICB Bylaws Revisions – page 8

SICB Constitution and Bylaws Issues Overview
- The membership categories are now more uniformly defined; voting and office-holding privileges for each category are specified. Emeritus Membership is better defined.
- There is a reference to a Public Affairs Committee (PAC) in the SICB Bylaws, but this is not established as a Standing Committee. References (2) are to Secretary and Program Officer working with the PAC. The executive officers suggest that this should be a standing committee.
- Ditto above for the Development Committee in the SICB Bylaws. Treasurer duty is to serve as *ex officio* on the Development Committee, but the Development Committee is not a Standing Committee. The executive officers have discussed this and suggest that the Development Committee should be a standing committee.
- Article VII. Section 5 states that the Program Officer will chair a Program Committee of divisional Program Officers. But this committee is not listed as a standing committee. The executive officers suggest that the Program Committee be established as a standing committee. The wording in Article VII. Section 5, which outlines the duties of the Program Officer, can be streamlined to reflect that the PO is the chair of the Program Committee for the general purposes of organizing the program at the annual meeting. Specifics of what the Program Committee does can then be moved to the section establishing it as a standing committee. We also suggest some wording on the membership of the committee to include the divisional Program Officers (current wording), but others appointed by the President. We have other individuals currently serving on this committee, but no real mechanism for their appointment.
Relevant References

SICB Constitution

Article III: Administrative Organization

Section 3. Business year: The business year of the Society shall begin on January 1 and end on December 31. The term of office of all elected officers and appointed representatives shall begin at the end of the second Executive Committee meeting at the Annual Meeting in the year the term is to begin and will end at the adjournment of the second Executive Committee meeting at the Annual Meeting in the year the term is to expire.

Section 4. Elections: Elections of Society-wide Officers and Members-At-Large of the Executive Committee shall be held by both paper and appropriately secure electronic ballots. The Secretary shall make certain that ballots are made available to the entire membership of the Society and allow one month for their return, the due date being stated on the ballot. The Secretary shall be responsible for overseeing the counting, tabulation, and recording of the votes and shall notify the candidates and the Executive Committee of the results of the election. The results of the election will be published in the Fall Newsletter of the Society prior to the Annual Meeting. In the event that the vote for any candidate should result in a tie, the three Members-at-Large of the Executive Committee shall vote by mail to resolve the tie.

Article VI: Divisions of the Society

Section 1. A Division of the Society may be organized in any specialized area of integrative and comparative biology by no fewer than twenty-five members of the Society, upon written request to, and approval by, the Executive Committee. Such Divisions shall have the right to elect their own Chairpersons and other officers.

Section 2. A Division of the Society shall be entitled to formulate its own bylaws but such bylaws shall not conflict with the Constitution and Bylaws of the Society.

Section 3. In the absence of divisional bylaws that provide for the resolution of tied elections, tied elections of divisional officers shall be resolved by majority vote of the officers of the division, who are specified in each division’s bylaws. In the event of a tie vote by the officers of the division, the division chair shall cast the deciding vote. All Divisions shall establish guidelines for filling offices should the office be vacated unexpectedly.
Proposed changes – **Additions in Bold Underline; Deletions**

**SICB Constitution Revisions**

**Article II: Membership – substantive change in Emeritus Membership; edits elsewhere for consistency**

Section 1. The Society shall consist of Full Members, Student Members, Postdoctoral members, Emeritus Members, Honorary Members, Life Members and Family Members.

Section 2. Full Members: Any individual who has scientific training and is professionally engaged in the study or promotion of biology as a scientific discipline shall be eligible for Full Membership. **Full Members shall receive announcements of meetings and all Society publications. Full Members may vote and hold office.**

Section 3. Graduate Student Members: Any student enrolled in a graduate program in the biological sciences shall be eligible for Graduate Student Membership. An individual may hold Graduate Student Membership for a maximum of six years. After six years, the Graduate Student Member who has completed a doctorate shall automatically be promoted to Full Membership. A Graduate Student Member may request a limited extension of Graduate Student Membership by written request to the Business Office. Graduate Student Members shall receive announcements of meetings and all Society publications. Graduate Student Members may vote but may not hold office. A Graduate Student Member may present one paper or poster at each meeting of the Society under sponsorship of a Full Member.

Section 4. Student-in-Training (SIT) Members: Any undergraduate college or upper level high school student who has demonstrated a precocious and clear-cut understanding of science, which should lead to Full Membership at a later date, may hold this membership. Normally an individual may not hold SIT Membership for more than five years, after which he/she should be eligible for Graduate Student Membership. SIT Members shall receive announcements of meetings and all Society publications. They may neither vote nor hold office. An SIT Member may present one paper at each meeting of the Society, under sponsorship of a Full Member.

Section 5. Emeritus Members: Any individual SICB member who has retired **to the Society for at least 10 years and has reached the age of 65, or who has belonged to the Society for at least 25 years and has been granted retirement** shall, after written application to the Secretary, be designated as an Emeritus Member. Emeritus Members shall **receive announcements of meetings and may elect to receive the Journal or not.** Emeritus members shall hold one of two levels of membership: those who receive the Journal and those who do not. The Executive Committee will set membership dues as stated in the Bylaws. **They may vote and hold office.** **Dues for Emeritus Members are set by the Executive Committee.**
Section 6. Postdoctoral Members: Any student who has earned a doctoral degree and is professionally engaged in the study or promotion of biology as a scientific discipline in biological science and is a postdoctoral fellow or associate shall be eligible for Postdoctoral Membership. **Postdoctoral Members shall receive announcements of meetings and all Society publications.** Postdoctoral Members may vote but may not hold office.

Section 7. Family Members: SICB offers three types of family memberships: Full Family Membership, Postdoctoral Family Membership, and Graduate Student Family Membership. Family memberships allow two persons in one household to be members. Although both members are eligible to vote, only one subscription of *Integrative and Comparative Biology* the Journal per household is included in this membership category.

Section 8. Life Members: Individuals qualified for Full Membership may elect to become Life Members upon payment of the appropriate dues as set by the Executive Committee. Such members would receive all the rights, privileges and benefits of traditional full membership **Full Membership**, for life.

Section 9. Honorary Members: Honorary Members are individuals distinguished for their research and/or for their contributions to the Society for Integrative and Comparative Biology. Honorary Members are exempt from yearly dues, and receive the journal *Journal*. Potential Honorary Members may be nominated by divisions, the executive officers, and/or the Membership Committee. The Membership Committee shall review the credentials of nominees, and make recommendations for approval/denial to the Executive Committee. The Executive Committee will vote on the recommendations. The President will notify a new Honorary Member of his or her election. **Honorary Members may neither vote nor hold office.**

Rationale: Most of the changes in the membership section are for consistency from section to section. For example, nowhere in the current Constitution does it state that Full Members can vote or hold office. Stipulations for voting and holding office are included in each section and follow current practices. The addition of the word “executive” in Section 9 makes this section consistent with the recommended use of this term below (see Article III. Section. 2. Executive Committee on page 5 below).

There is one division out of compliance with the constitution with regard to office-holding. DSEB refers to a Student/Postdoctoral Affairs Officer. This person is considered an officer and is elected only by the student and postdoctoral members of the division. Even if we agreed that Postdocs could hold office (we don’t say one way or the other now), there would still be a problem with DSEB because they can allow students to run for this office, which is not allowed. I think these things can be fixed and will work with DSEB to do so.
Article III: Administrative Organization – changes: word additions in Sections 1 and 2

Section 1. Officers: The officers of the Society shall be a President, Past President, President-Elect, Secretary, Secretary-Elect, Program Officer, Program Officer-Elect, Past Program Officer, Treasurer and Treasurer-Elect. The President-Elect shall be elected before one annual meeting and serve for a term, as hereinafter provided, and shall then successively and automatically become President for two years and then successively and automatically become Past President for two years. The term of the President-Elect shall be two years. The Secretary-Elect and Treasurer-Elect shall be elected triennially, and shall hold office for a term of one year, and then automatically succeed to their elected office for three years. The expiration date of the terms of these offices shall be arranged so that only one of these two officers need be elected in any one year. The Program Officer-Elect shall be elected to serve for one year and shall then successively and automatically become Program Officer for two years and then successively and automatically become Past Program Officer for one year.

Rationale: The Past Program Officer should be included in the list of officers in the first sentence, since clearly that is the intention in the last part of the paragraph. The term of the Past Program Officer should be established just like the terms of the other officers. It is logical that it is a one year term so that each year the society has a Program Officer and Program Officer-Elect or a Program Officer and a Past Program Officer. In this way, after being elected, the Program Officer-Elect serves SICB for a period of four years through the end of the Past Program Officer term.

Section 2. Executive Committee: The management of the Society shall be vested in an Executive Committee consisting of the executive officers, three Members-at-Large from the Society general membership, the Chairs of the Divisions of the Society, the Editor of Integrative and Comparative Biology, the Chair of the Graduate Student/Postdoctoral Affairs Committee, and the Chair of the Educational Council. Of the three Members-at-Large, one shall be elected each year for a term of three years. The Executive Director of the Society shall serve as an ex officio member of the Executive Committee, but may not vote.

Rationale: The executive officers are specified here and clearly (from section 1) include President, President-Elect, Past President, Secretary, Secretary-Elect, Program Officer, Program Officer-Elect, Past Program Officer, Treasurer and Treasurer-Elect. The “executive” officers in practice confer with each other and the executive director on a regular, often weekly, basis about the management and operation of the society. Adjectives describing this group such as “core” officers and “primary” officers have been used and the addition of the word “executive” simply provides a convenient designation for referencing this subset of the Executive Committee. Such a designation is a common practice for scientific societies. The designation “executive” officers implies no change in powers or duties of any officer or the Executive Committee. The practice of this society is that the Executive Director is involved in most aspects of running the society, but does so without an official vote. This change codifies the practice.
Article III. Administrative Organization. Section 2. Elections – changes: balloting process is expanded to cover divisions.

Elections of Society-wide Officers, and Members-At-Large of the Executive Committee and Divisional Officers shall be held by both paper and appropriately secure electronic ballots. The Secretary shall make certain that ballots are made available to the entire membership of the Society and allow one month for their return, the due date being stated on the ballot. The Secretary shall be responsible for overseeing the counting, tabulation, and recording of the votes and shall notify the candidates and the Executive Committee of the results of the election. The results of the election will be published in the Fall Newsletter of the Society prior to the Annual Meeting. In the event that the vote for any Society-wide candidate should result in a tie, the three Members-at-Large of the Executive Committee shall vote by mail to resolve the tie.

Rationale: The voting process is now centralized for all SICB voting, including divisions. This is overseen by the Society-wide Secretary. The proposed wording changes account for this. Divisional Secretaries are still involved in the process. Divisions are being asked to make appropriate adjustments in bylaws to account for the current practice.

Article VII: Program Officer – changes: eliminate part of Section 3, eliminate Section 4, reword and eliminate part of Section 5, add Section 6 (formerly part of Section 5)

Section 3. The Program Officer shall oversee the arrangement for and supervise the publication of the programs and abstracts of meetings of the Society in collaboration with the Editor of Integrative and Comparative Biology.

Rationale: The provision for collaborating with the Editor can be dropped since we no longer publish meeting abstracts in ICB.

Section 4. The Program Officer shall authorize purchases and employ assistance as provided for in the Annual Budget in order to expedite the business of the Society. All actual monetary transactions shall be reimbursed from the funds of the Society for such expenses.

Rationale: It is unclear what this section is for!

Section 5 will become the new Section 4 and the additional section will be the new Section 5.

Section 4. The Program Officer shall chair a Program Committee for the purposes of establishing and organizing the program for the annual meeting, committee composed of Divisional Program Officers. Each year this Committee shall decide upon at
least one Society-wide symposium, to be held at the annual meeting one year hence. The members of this Committee shall also identify topics for the planned oral contribution sessions arranged on inter-divisional lines, which will be made known to the members in the call for papers. The Program Officer shall work with the Public Affairs Committee to broadly advertise the selected Society-wide symposia.

Rationale: This is the current Section 5, which becomes Section 4. The committee of Program Officers should have a name, which it doesn’t. There was once a Program Advisory Committee, but the committee referred to above is not advisory, it actually sets the program with some approvals of the Executive Committee. The suggestion is to call it a Program Committee and it needs to be established as a standing committee (see SICB Bylaws revisions below).

Section 5. The Program Officer shall work with the Public Affairs Committee to broadly advertise the program of the annual meeting.

Rationale: This is a new section, but it is derived from the last sentence of the present Section 5, with some wording changes. As mentioned elsewhere, the Public Affairs Committee will be established as a standing committee (see SICB Bylaws revisions below). However, this new section states that the Program Officer will work with the Public Affairs Committee to advertise the entire program of the annual meeting and not just the Society-wide symposia.

Article XIII: Duties of the Executive Committee – changes: rewording and clarification in Section 1

Section 1. The Executive Committee shall serve as the governing Board of the Society. The Executive Committee is responsible for the conduct of the affairs of the Society and shall review and establish policies and procedures of the Society in line with the provisions of the Constitution and Bylaws. The Executive Committee is responsible for the conduct of the affairs of the Society during periods between annual meetings.

Rationale: The new wording of this section suggests that the Executive Committee is responsible for the conduct of the affairs of the Society at all times, during and between annual meetings.
SICB Bylaws Revisions

Article XV: Standing Committees – changes: reword Section 3 and add Sections 9, 10, and 11 to establish three new standing committees

Section 3. Membership Committee: The President shall appoint a Membership Committee of three members, each for a term of three years. The Committee shall consider matters relating to the recruitment of new members and the procedures and policies of membership in the Society. The appointment of members of the Committee shall be ordered so that the term of one member shall expire each year. The senior member of the Committee shall serve as Chairperson and the Secretary shall be an ex officio member of the Committee. **The Committee shall consider matters relating to the recruitment of new members and the procedures and policies of membership in the Society. The Committee shall review the credentials of nominees for honorary membership, and make recommendations for approval/denial to the Executive Committee.**

Rationale: The composition of the committee and details of the appointments is reordered to precede the duties of the committees as is done in other sections. The addition of the duty of making recommendations on honorary membership is already specified in the SICB Constitution, Article II Membership, Section 9 and is repeated here for clarity and completeness.

Section 9. Public Affairs Committee: The President shall appoint a Committee consisting of at least three members, each for a term of three years. The President shall appoint the chair of the Committee. The Committee shall promote the programs and interests of the Society, consistent with the Society mission, to the public. The Committee shall also conduct programs and workshops for Society members in order to develop skills and provide information regarding public affairs. The Committee shall assist the Secretary in reporting to the press the important activities of the Society. The Committee shall work with the Program Officer to broadly advertise the program of the Annual Meeting of the Society. The Committee shall work with the Secretary to report to the press important activities of the Society. The Program Officer and the Secretary shall be ex officio members of the Committee.

Rationale: This is a new section to change the Public Affairs Committee, already a temporary committee, to a standing committee. The intention that this be a standing committee is already apparent in the two references to it in the present bylaws; Article V. Section 3 and Article VII. Section 5 reference the committee working with the Secretary and the Program Officer, respectively.

Section 10. Program Committee: The Program Committee shall consist of the Program Officer, who shall chair the committee, the Program Officer-Elect or the Past Program Officer, the Divisional Program Officers, and other individuals appointed by the President. This Committee shall decide upon at least one Society-
wide symposium to be held at the annual meeting. The Committee shall identify topics for the planned oral contribution sessions arranged on inter-divisional lines, which will be made known to the members in the call for papers.

Rationale: This establishes the committee and its membership mentioned in Article VII. Section 5 of the SICB Constitution as a standing committee giving it the name Program Committee. The practice is that there are other individuals on this committee representing different societies with whom the SICB meets. This provision allows these appointments by the President.

Section 11. Development Committee. The President shall appoint a Committee consisting of at least three members, each for a term of three years. The appointment of members of the Committee shall be ordered so that the term of one member shall expire each year. The senior member of the Committee shall serve as Chairperson and the Treasurer shall serve as an ex officio member. The Committee is broadly charged to assist the Executive Committee to develop and enhance resources for the Society to support its programs.

Rationale: The Development Committee currently exists as a temporary committee. The addition the Development Committee as a standing committee makes the bylaws internally consistent, since reference is already made to the Development Committee in our SICB Bylaws Article XI: Treasurer, Section 5 where the Treasurer duties are described. The functioning of such a committee could be very important.
SICB Policy on Establishing Named Funds

Background
A number of named funds exist currently and these funds have specific purposes. This policy establishes procedures that must be used by individuals, groups of individuals, divisions, or other organizations for the purpose of establishing new programs requiring a funding base.

Rules:
1. A new program must state clearly its intended purpose.
2. New programs will normally require a minimum of $25,000 to establish an endowment whose earnings will be used to support the proposed activities according to the formula specified below.
3. Normally, 4% of the trailing 5 year average of the value of the fund will be available for expenditure on an annual basis for the designated purpose of the fund. However, in no case will expenditures be allowed to invade the principle of the fund. Exceptions to these rules must be granted by the SICB Finance Committee. For funds with less than a 5 year history, the SICB Finance Committee will determine the amount available.
4. Mechanisms for the disbursement of the funds consistent with the stated purpose of the program must be clearly established. If a committee determines how funds are to be disbursed, e.g., determines award recipient(s), what is the composition of the committee, how will the committee be formed, and how often will membership on the committee be changed? An example is the DCPB Bartholomew Award in which the procedures are spelled out in the DCPB Bylaws, Article XIII, B.
5. Programs may be discontinued by the SICB Executive Committee provided proper legal issues associated with the disbursement of remaining funds are resolved.
6. The SICB Finance Committee will oversee the activities of the program to insure adherence to the stated purpose of the program and adherence to all financial procedures governing income, investment, and disbursement of the associated fund.

Procedures:
1. Proposals for new programs must be submitted to the SICB Executive Director, who will forward the proposal to the SICB Finance Committee. The Finance Committee will review the proposal and it may recommend modifications of the proposal to the individual, group of individuals, division or organization making the proposal.
2. The SICB Finance Committee will make a recommendation to the SICB Executive Committee for approval or disapproval of the proposal.
3. The SICB Executive Committee must approve the proposal.
Educational Council Report

Submitted by: Robin Cooper, Committee Chair

Abstract of Activities:

For the 2006-07 meeting we hosted the digital library symposium and had a joint meeting with the NSF program officers that were interested in educational programs/policy that universities might be interested in. The discussions focused on the topic of digital information.

Last year, as well as this year, we plan to help host local high school students to attend and present their posters at SICB. These students are ones involved with the local INTEL affiliated Science Fair. The idea behind getting these students involved is the hope that they join SICB when attending college and know about the possibility to present their future research at SICB.

Actions/motions requested of the Executive Committee:

No actions or motions requested except to help recruit members to join the council and take an active role.

Additional or expanded information for the Executive Committee:

I am not sure a spot on the executive board for this committee is needed. Possibly a committee under the direction of the SICB secretary for reporting to the executive committee is all that is needed/required. It is just an idea that might be discussed and help reduce the size of the executive committee to make them more efficient.
**Integrative and Comparative Biology, Editorial Office Report**

Submitted by: Harold Heatwole

**Abstract of Activities:**

I. Information on 2007 papers: 76 received for publication; one rejected. (In 2006, 52 papers were published)

Average time (days) from submission to first decision: 43 days
Average reviewer turn around time (days): 18 days
Average days from submission to final decision on revised paper: 69 days
Average time to assign reviewer (days): 2 days

Total Number of pages published in Volume 47: 903

ICB papers published: 61
Number of authors: 138
Nationality of authors: USA/96; Belgium/8; Germany/6; Canada/5; UK/5; Australia/4; Puerto Rico/3; Russia/2; Italy/2; Japan/2; Austria/1; Netherlands/1; Wales/1; Finland/1; Norway/1

Biewener summary paper from 2006
Authors: USA/16; Belgium/1

Respiration Biology papers published: 14
Number of authors: 65
Nationality of authors: Germany/21; USA/19; Brazil/5; UK/5; Switzerland/4; Canada/4; Finland/3; Ireland/2; Sweden/1; Belgium/1

II. Information on 2008 papers
86 papers to be presented in regular symposia
3 of the 4 late-breaking symposia will also publish

Actions/motions requested of the Executive Committee:
Nil

Additional or expanded information for the Executive Committee:
I. Note new policy on colored figures---no exemption from fees for late papers

II. Policy considerations for discussion:
   1. Late-breaking symposia
      Does first-right of refusal apply?
   2. External symposia
DIVISIONAL REPORTS

Division of Comparative Endocrinology (DCE)

The DCE currently has 403 active members.

The DCE is the primary sponsor for the symposium "Consequences of maternally-derived yolk hormones for offspring: current status, challenges and opportunities." (Organized by R. Bowden & M. Lovern) A complimentary session for contributed papers has been arranged.

The DCE organizes and hosts the Howard Bern Lecture given at the annual meeting. This year’s lecturer is Professor Peter Thomas, University of Texas, Austin. The title of his presentation is: “Nonclassical Steroid Actions Mediated by Novel Membrane Receptors: Lessons from Studies in Fish.” Funds for the Howard Bern Lecture are provided by a generous grant from Elsevier.

The primary scientific journal for DCE members is *General and Comparative Endocrinology*. The journal typically receives over 300 manuscripts for review each year. The journal’s impact factor is currently 2.5.

The DCE co-sponsored two regional meetings during 2007:

- The Western Regional Conference on Comparative Endocrinology (WRCCE) at Friday Harbor Laboratory, March 23-25.

The DCE of the SICB is a member of the International Federation of Comparative Endocrine Societies (IFCES). The IFCES meeting is held every four years; the next meeting will be in Hong Kong in 2009.
### EVENTS/FUNCTIONS

<table>
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<tr>
<th>Wednesday, January 2 - Day 1</th>
<th>Thursday, January 3 – Day 2</th>
<th>Friday, January 4 – Day 3</th>
<th>Saturday, January 5 – Day 4</th>
<th>Sunday, January 6 – Day 5</th>
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<tr>
<td>Plenary Session—Dr. Sally Woodin-Worms I Have Known and Loved or Spheres of Influence, Recruitment, and Community Dynamics 7:00-8:00pm- Lila Cockrell Theater</td>
<td>AMS Past Presidential Address—Dr. Carolie Hickman-The Snail: Evolving Metaphors and Visual Representations 7:00-8:00pm-203A</td>
<td>Bern Lecture—Dr. Peter Thomas-Nonclassical Steroid Actions Mediated by Novel Membrane Receptors: Lessons from Studies in Fish 6:30-7:30pm-103B</td>
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<td>All Sunday Sessions end by Noon</td>
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<td></td>
<td>Bartholomew Award/Lecture Dr. Sheila Patek-From Shrimp Hammers to Lobster Harmonics: Evolutionary Mechanics of Movement and Communication in the Sea 6:30-7:30pm-103AB</td>
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<tr>
<td>SYMPOSIA/LATE BREAKING</td>
<td>Poster presenters must stand by their posters during scheduled times.</td>
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<tr>
<td>SYMPOSIA (LBS)</td>
<td>Ready Room 102B</td>
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<tr>
<td>8:00am-3:00pm unless otherwise noted in program</td>
<td>Convention Center</td>
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<tr>
<td>CONTRIBUTED PAPER SESSIONS</td>
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### Ready Room 102B

- Ecological Endocrinology-202A
- Evolution-Evolutionary Ecology-202A
- Communication-Sexual Signaling-202B
- Communication-Receiver-202B
- Physiology-203B
- Locomotion-Biophysical Dynamics-205
- Locomotion-Fish Swimming-205
- Developmental Mechanics of the Skeleton-206A
- Biomechanics I-206A
- Molt & Metabolism-206B
- Reproduction & Growth-206B
- Stress-207A
- Locomotion-Lower Vertebrate Terrestrial Locomotion-207B
- Locomotion-Mammalian Terrestrial Locomotion-207B
- Evolution-Morphological Integration-202A
- Respiratory Physiology-202B
- Functional Morphology & Evolution-203B
- Locomotion-Non-piscine Swimming-205
- Evolution-Population Genetics-206A
- Evolution-Genetics & Development-206B
- Locomotion-Flight I-207A
- Symp Related: Yolk Hormones 207B
- Comparative Biochemistry-Biochemistry-202A
- Comparative Biochemistry-Digestion & Excretion-202A
- Neurobiology I & II-203A
- Evolution-Sexual Selection-203B
- Larval Ecology & Bioenergetics-206A
- Larval Ecology & Population Biology-206A
- Comparative Evolution-Biology & Molecular Phylogenetics-206B
- Comparative Evolution-Molecular Phylogenetics-206B
- Comparative Evolution-Discipline-207A
- Comparative Evolution-Morphogenesis-202A
- Comparative Biochemistry-Osmotic & Ionic Regulation-202B
- Feeding: Biomechanics & Behavior-203A
- Symp Related: Decapod Phylogenetics-207B
- Symp Related: Yolk Hormones 207B
- Comparative Biochemistry—Comparative Biochemistry-Biochemistry-202A
- Comparative Biochemistry—Comparative Biochemistry-Digestion & Excretion-202A
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<th>WORKSHOPS &amp; PROGRAMS</th>
<th>Student First Timer/Student Worker Orientation “How to get the most out of your SICB meeting” 5:30-6:30pm-103B</th>
<th>Diversity Breakfast 7:8:30am Media Workshop: Lost in Translation: How to Talk about Science to Politicians and Other Policy-Makers 7:9pm-202A</th>
<th>Evolution vs Creationism Roundtable 7:30-9:00pm-202A</th>
<th>Post Doc/Student Workshop: “I Have a Great Idea, But Who Will Fund Me: How to Write a Grant” 6:15-8:00pm-201</th>
<th>Decapod Symposium Workshop Noon-10pm-Alamo Ballroom, Salons EF, Marriott Riverwalk</th>
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<tr>
<td>SOCIAL EVENTS</td>
<td>Flight of Dodos Movie 2:00-4:00pm and 4:00-6:00pm-Lila Cockrell Theater</td>
<td>Companion Orientation Prog/Cont. Bkfst 9:00-10:00am-Sazo’s Restaurant, Marriott Rivercenter Flight of Dodos Movie Noon-2:00pm, 6:30-8:30pm and 9:00-11:00pm-Lila Cockrell Theater DCPB Social 7:30-8:30pm-Ballroom A Foyer, Convention Center</td>
<td>SRC Breakfast 6:30-8:00am-Sazo’s Restaurant, Marriott Rivercenter DVM/DCB/Aeroecology Symposium Social 6:30-7:30pm-401B DDCB/DED/DIZ/DEE/AMS/DSEB Social 6:30-8:30pm-001A IMAX Volcanoes of the Deep Sea 6:30 and 8:45 pm-IMAX Theater DCE/Yolk Hormone Symposium Social 7:30-10:00pm-Alamo Ballroom, Salons AB, Marriott Riverwalk</td>
<td>AMS Luncheon Noon-1:30pm-101A DNB Social 6:30-8:00pm-Riverview Room, Marriott Riverwalk Decapod Symposium/ICS/ Crustacea Symposium Social 5:00-7:00pm-101 Society-wide Social in Honor of Students and Post Docs 8-9:30pm-Alamo Ballroom, Marriott Riverwalk</td>
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<tr>
<td>REGISTRATION- 301A Foyer</td>
<td>3:00-8:30pm</td>
<td>7:00am-5:00pm</td>
<td>7:30am-5:00pm</td>
<td>7:30am-2:00pm</td>
<td>7:30am-12:00pm</td>
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