The meeting was called to order by DCB Chair, Sheila Patek.

I. Sheila Patek (DCB Chair) with introduction and general updates
   A. Changed name from “Business Meeting” to “Members Meeting”
   B. Thank you to both our outgoing and incoming Executive Board members
      i. Andie Ward (Secretary) and Jake Socha (Program Officer) are stepping down at the end of the meeting
      ii. Sandy Kawano and Phil Anderson will be stepping in as the new Secretary and Program Officer, respectively
      iii. Brett Aiello is our new Student / Postdoc Affairs representative
   C. New fundraising in honor of Steve Vogel
      i. DCB teamed up with the Development Committee (headed by Tom Daniel) to fundraise for the Grants-in-Aid of Research (GIAR) student support program
      ii. A Steve Vogel GIAR award has been created to celebrate and appreciate his contributions to the field of biomechanics and raise the financial foundation of the student support program
      iii. Set of goal of fundraising $25,000 and at about $18,000 as of January 4, 2018
      iv. Donations can be made online (https://birenheide.com/sicbcart/donations.php) by specifying the amount of the donation under the GIAR category and typing in “Steven Vogel” under the “In Honor of” section
   D. Nominations for the Gans award will be accepted soon
   E. DCB / DVM Social
      i. Beginning at 9 pm at the Monarch Club (no cover)
      ii. Bridge badge and ID (need to be 21 or over)
   F. The Broadening Participation mentoring program was very successful
      1. 80 matches made this year to underrepresented minorities and planning to expand to a broader population next time
      2. Because of that success, DCB is currently planning to hold off on hosting our own mentoring program
   G. Adam Summers is the Editor of the new ICB journal
      i. Vision is that it will be the home for integrative and comparative biology research at large
ii. Need Associate Editors who are broadly trained and broadly thinking and advocates of open science (please nominate people who fit these qualities!)

iii. Early career researchers who are social media saavy could help shepherd papers

iv. Plan to launch the journal at the next SICB meeting

v. Suggestions for a journal name are appreciated

H. Member at Large: Currently offering a babysitting service at the national meeting and working to develop new initiatives to support parents with small children

I. SICB apparel is being offered for sale and 15% goes to the GIAR and Mangum student support programs (https://sicbstore.qbstores.com/)

II. Emily Carrington (rotating Program Officer for NSF Physiological Mechanisms and Biomechanics) with updates on NSF funding

A. Thank you to everyone helped to serve as reviewers and panelists!

B. Still operating on a continuing resolution, which has happened every 8 of the 10 years but should be firming up in the next few months

C. If you do get your SICB Symposium proposal accepted, NSF would be happy to receive grant submissions to support those symposia
   i. Applicants are strongly encouraged to include diversity in symposia participants (e.g., gender, career stages, types of institutions, geographic area within the U.S.).
   ii. Note: NSF funds would support U.S. citizens

D. When submitting grant proposals, include REU and teaching supplements but talk to your Program Director first (due March 1st)

E. A new solicitation will be coming next summer for IOS
   i. No longer doing pre-proposals
   ii. Everyone can put in full proposals and there is no deadline

F. Accepting proposals for EDGE, Rules of Life initiative (proposals that address developing concepts that are common to the biological sciences and how organisms are put together), IGERT, CAREER, MRI, and REU

III. Brett Aiello (DCB student / postdoc representative) with updates about new initiatives for students and postdocs

A. Mission is to act as a liaison for younger students of the division

B. Is working with Christopher Mayerl (DVM student / postdoc rep) to increase the participation of students and postdocs
   i. Brainstorming ideas for networking opportunities
   ii. Made a joint DCB / DVM Twitter account (https://twitter.com/mechsNmorph) to initiate rapid communication between the Executive Board and members of the society
   iii. Trying to do a potential “30 under 5” initiative, which would highlight 30 new research publications from students and postdocs within the past 5 years or less
C. Contact Brett to communicate your ideas about new things that would be useful to the students and postdocs within our division

IV. Andie Ward (Secretary) with updates about elections and news
   A. We are seeking nominations for the next DCB Chair-Elect
      i. Please let the Executive Board members know if you want to be on the nominating committee
      ii. Biographies of the nominees will be available in April or May
   B. Please email the Secretary (Secretary.DCB@sicb.org) to advertise anything DCB-related (e.g., regional meetings)

V. Jake Socha (Program Officer) will updates about scheduling at the meeting
   A. DCB and DVM make up about 25% of the programming at the conference
   B. Election of program officers alternates between DCB and DVM so that there is always an experienced person (who handles the talk submissions) and a new person (who handles the poster submissions)
   C. Talks and posters are organized into themes ahead of time but this is subject to revision (e.g., due to scheduling conflicts)
   D. Sincere efforts are made to ensure that the DCB Best Student Presentation session is not scheduled against other DCB-sponsored sessions, but sometimes there are limited options available
   E. To protect the time for the BSP session, some of the contributed talks for DCB must be pushed to the last day
   F. Proposed to end Saturday and make Sunday a travel day (please consider this option for the remaining meetings that haven’t been scheduled yet)

VI. Other news
   A. Next venues for the national SICB meeting will be Tampa, Austin, Washington D.C., Phoenix, and then back to Austin
   B. Planning to redesign the website (stay tuned!!)
   C. Beth Brainerd announces that the International Congress of Vertebrate Morphology will be held at Prague in July 2019, and they are currently soliciting symposium suggestions (http://www.icvm2019.com/symposia/)
   D. Marianne Porter announces that the Friday Harbor Lab Summer Fish Biomechanics course will be held July 15 – August 15 and financial aid is available (more information here: https://fhl.uw.edu/courses/course-descriptions/course/fish-biomechanics-2018/); Tweet Adam Summers with any questions
   E. Lisa Whitnack announces information about education resources
      i. SICB has an Education Council that supports the Morse Award and TALX at the national meeting
      ii. There is a Research and Education Resources Database online and they are looking for submissions

Meeting ended at 6:31 pm. These minutes were submitted by Sandy Kawano.