The meeting was called to order by DCE Chair, Mary Mendonça, at 5:45 PM.

1. Welcome

2. SICB Executive Committee and NSF visits
   Jodie Jawor, NSF PO from the Behavioral Systems Cluster at IOS, reported that there is no 2016 budget yet, so NSF is operating at 90% of last year’s budget. NSF can still support symposia and workshops, especially forward-thinking symposia and workshops that lead to white papers for the NSF blog or publications. REU supplements should be worked into the budget of regular grants. Mid-career investigator awards are available for those wishing to acquire new skills (contact your PO). NSF is pleased to support the broadening participation events. The revised IOS Core Programs solicitation # is now 16-505. There is a new track for proposal submission called EDGE (Enabling Discovery through Genomic Tools), that funds development of new genetic techniques in diverse, emerging model organisms. See the BIO homepage for the new guidelines on data management plans. CAREER grants are still supported, but NSF recommends submitting a preliminary proposal to get feedback before submitting a CAREER proposal.

   The SICB Executive Committee reminded us that the ICB journal is transitioning editors, from Harold Heatwole to Marty Martin. The 2015 year saw some major financial contributions. The Educational Council seeks to work with divisions to build digital resources for teaching and research. This is the biggest meeting in history, with 1683 abstracts submitted. Also, there were 991 students (UG/Grads) out of a total registration of 1,989.

3. Introductions of Divisional Officers
   • Rosemary Knapp, Program Officer
   • Sarah Woodley, Secretary
   • Christine Lattin, Student/Post-doctoral Rep
   • Michael Romero, Chair-Elect
   • Ignacio Moore, Program Officer-Elect

4. Recent Elections
   • Loren Buck will begin as Chair-Elect Jan 7
   • Sharon Lynn will begin as Secretary-Elect Jan 7
   • Election will be coming up this spring for Program Officer. Bio and statement need to be included in the Spring Newsletter (March).
5. Announcements
   • Bern Lecture – Dr. Elizabeth Adkins-Regan 7:00-8:00 PM, Ballroom 204; thanks to the selection Committee: Michael Romero, Rosemary Knapp, Ignacio Moore, Sarah Woodley, Christine Lattin
   • Divisional Social (jointly sponsored with DEDE) 8:00-10:00 PM, Ballroom 202, featuring 4th Annual Data Blitz organized by Rebecca Calisi-Rodriquez

6. Approval of 2015 Business Meeting Meetings and Secretary Report – Sarah Woodley
   • The 2015 DCE business meeting minutes were unanimously approved
   • Report on Membership: In order from 2007 to 2015, DCE membership was 235, 301, 286, 284, 362, 350, 379, 301, and 274. DCE membership tracks SICB membership. The implementation of an extra $10 for DCE membership that occurred in 2011 did not seem to affect membership. DCE is one of the smaller divisions, representing about 6-7% of total SICB membership. Fluctuations in SICB membership reflect changes in student membership, so efforts should be made to attract students, such as posting job announcements, fun stuff, to the DCE Facebook Page, now with more than 178 members.

7. Program Officer Report – Rosemary Knapp
   • Best Student Presentations: 12 competed in the Riddiford Poster Competition, with 20 judges; 8 (pre-selected) competed in the Gorbman Oral Presentation Competition, with 16 judges. Thanks to all the judges.
   • In 2017, DCE is sponsoring 7 symposia, of which DCE is the main sponsor for 3.

8. Journal Reports
   • GCE – Bob Dores (presented by Mary Mendonça)
     • 2014/2015 Impact factor - 2.47; 5 Year Impact Factor average - 2.83
     • In 2015, GCE received 536 manuscripts, with a rejection rate of 51%
     • Special Projects: Kazuyoshi Tsutsui “Profiles in Comparative Endocrinology” Special Issue - February ’16 in print, NACSE 2015 Proceedings Special Issue - Spring release; Lou Guillette Memorial Issue - Summer release
     • Projects in Planning: publishing the proceedings of the 8th International Symposium on Fish Endocrinology 2016; publishing the proceedings of the ICCE18 (2017)
   • ICB - Henry John-Alder (presented by Marty Martin)
     • Symposium speakers now obligated to submit a paper to ICB

9. Judging Best Student Presentations
   • Mary Mendonça thanked the Presentation Judging Committee Chair (Rosemary Knapp), the Gorbman Selection Committee (Rosemary Knapp, Ignacio Moore, Sarah Woodley, Mary Mendonça), and all the judges.

10. Information Items
    • SICB considering launching a new Open Access Journal to complement ICB
    It would be a high quality primary research journal covering the areas we embrace here at SICB (covering the integrative nature of our 11 divisions). Also might help expand our very US centric society (increase contributions from around the world). Oxford University Press would adopt the
financial risk for a 10 year trial period, and give SICB members a price break for publishing manuscripts.

- There was much discussion. Members opined there was no need of another journal, others were worried it might dilute the impact/brand of journals like GCE, JEZA that publish comparative and integrative biology. Members want more information on expected revenue.

- SICB is developing a Fate Committee to follow SICB student member success.

11. Finances:

**Bern Fund Status:** SICB warned DCE that we needed $25K minimum to maintain the Bern Fund, or it would be discontinued and we would not be able to sponsor the Bern Lecture. Last January the amount we had was $12,165 (counting the $3K that was yet to be transferred from DCE dues)

**Total at last accounting: $32,645!**

This year raised: $20,480

Thanks to Dr. Richard Nishioka, a former post-doc and close colleague of Howard’s who helped the Chair fund raise and also contributed generously. His efforts resulted in contacting the Zenyaku Kogyu Co., a pharmaceutical company run by the Hashimoto family. The Chairman, Hiroshi Hashimoto, and the President, Koichi Hashimoto, generously donated $10,000! Other generous donators were: Michael Moore, Pei-San Tsai, Richard Nishioka, Mary Mendonça, Lauren Bern, Darwin Jorgensen, Josep Planas, Menetake Shimuzu, Duncan McKenzie, Akihiro Hara, Shizuo Kimura, Jumpei Enami, Sherry Tamone, James Clegg, Rosemary Knapp, Michael Romero, Ignacio Moore, Erica Crespi, Christine Lattin, Sara O’Brien, William Klitz, Kevin Foskett, Raphael Cruz Guzman, Stephanie Grum, Maria Kivel, Gopalan Unithan, Elaine Alarid

**Current DCE Dues: Balance:** $802.89.

This is down substantially because of:

- 2013-14 payment of 2009-2014 dues to IFCES (International Federation of Comparative Endocrine Societies) $3,708
- 2013-14 commitment to supplement Bern Fund Endowment $3,000
- 2014-15 DCE Augmentation of the SICB allotted funds for our Symposia/Social $2,000

12. New Business:

- **Tribute to Lou Guillette from DCE**
  - Ideas: Name the Endocrine Disruptor/Environmental Endocrinology Session we have every meeting for Lou. Invite a high profile speaker (or Promising Young Investigator) in the field to be the first speaker of the session, establish a Guillette Fund ($1000 honorarium for the lead off speaker), other ideas?
  - Members were in support of these ideas.

- **Continued participation in IFCES (which sponsors the ICCE Meeting)?**
  - DCE pays dues at a cost of $2/DCE member to IFCES each year
  - According to an email from Bob Denver, IFCES chair, funds are used for travel grants to students and help fund symposia. DCE contributes funds to get the interaction and prestige of interaction with international colleagues.
  - Member comments:
The ICCE meeting is important and needs members for financial support
DCE should be more pro-active about being involved
IFCES needs to be more pro-active about reaching out to DCE
An IFCES rep should attend SICB and report at the DCE business meeting
DCE has proposed two symposia for the 2017 meeting
DCE could sponsor a DCE student to attend the ICCE
It is still vague as to where the dues go
If DCE pays these due, DCE needs to be more involved in the IFCES
DCE chair is a member of the IFCES council.
How often are council meetings?

- Maintenance of extra DCE dues will be necessary to continue to grow the Bern Fund and to pay IFCES dues

- Need a development committee for continued Bern Fund growth
  - Let an officer know if you are interested.
  - T-shirts? Glasses?
  - A crowd sourcing option was nixed by SICB Exec. Committee. However, at yesterday’s Chairs’ meeting, it sounds like they are reconsidering because other Chairs echoed our Division support of this. Seems like they are moving to allowing this. We should continue to press this case.

13. A gift was presented to DCE Chair, Mary Mendonça, to thank her for her leadership and many accomplishments as DCE chair. A framed Certificate of Appreciation from the Division was presented to Rosemary Knapp to thank her for her incredible service as DCE Program Officer over her 2 year term.

Meeting adjourned 6:53
Approximately 32 DCE members in attendance
Submitted by SKW